



Butler County Land Reutilization Corporation
July 24, 2014

These typed minutes are a supplement to the official, recorded minutes on file with the CLRC secretary.

CLRC Chair, Nancy Nix called the meeting to order at 11:02 a.m.

Attendees:

Nancy Nix	Dan Acton	Rob Wile	Mike Juengling
Michael McNamara	David Fehr	Kathy Dudley	TC Rogers
Julie Joyce-Smith	Ed Dulle	Steve Countryman	Don Dixon

Nancy Nix requested a motion to approve the minutes of May 29, 2014. Mr. Rogers made a motion to approve the minutes as submitted. Mr. Acton seconded. Motion passed.

Ms. Nix provided a treasurer's report. The Balance Sheet as well as the Profit and Loss Statement through July 23, 2014 was distributed. Mr. Wile made a motion to approve the treasurer's report. Mr. Acton seconded. Motion passed.

County Commissioners DTAC Funding

Ms. Nix stated the group will need to determine policies in the near future to determine how to use the DTAC funding.

Mr. Rogers stated that the City of Hamilton and City of Middletown had different approaches to spending the funding.

Ms. Dudley remarked that she would anticipate the funds going toward common costs of the Land Bank. For example you will need independent legal council and insurance.

Ms. Nix stated there was no money in the DTAC fund yet, but it will be there in the next few months.

Mr. Fehr stated they have starting getting inquiries about the funds from townships.

Ms. Nix stated it will be important to set up a sub-committee to establish the criteria for the funding. Dan Acton, Rob Wile, Nancy Nix, David Fehr, Mike Juengling and Mike McNamara would serve on the sub-committee. The sub-committee will bring their findings to the full board.

Mr. Dulle stated that Wayne Township does not have a MOU with the Land Bank, but they would be interested. He did not believe the County Prosecutor's Office had prepared an MOU.

Report of July 22, 2014 City and Township Presentation.

Ms. Nix stated the meeting was mentioned in the newspaper and there were about 50 people in attendance. Mr Fehr thought they should try to put information on the web site. Ms. Nix stated the meeting went well and need to pursue next steps.

Report from City of Hamilton – Kathy Dudley

Ms. Dudley stated the Hardest Hit Funds application is being finalized. They have a property in the pipeline which will give them 10 additional points. Ms Dudley stated the Board needs to vote if they wish to submit the grant application. Mr. Wile made a motion to approve the submission of a grant application for the Hardest Hit Funds. Mr. Rogers seconded. Motion passed by unanimous vote.

Ms. Dudley provided an update on plans for demolition of buildings in the City of Hamilton. Mr. Wile provided updates on the side-lot program.

Mr. McNamara asked about the second half settlements. Ms. Smith stated they are working with their vendor Tyler Technologies to make the adjustments. She said their staff will need to make manual adjustments.

She stated that three and one-half percent of the DTAC will go to the Treasurer's Office; which will in turn distribute one-percent to the Land Bank. The first amounts will be distributed in September 2014.

The CLRC's next meeting will be held **September 25th, 2014 at 11:00 a.m.** in the Commissioners meeting room, 6th Floor.

Mr. Acton moved to adjourn the meeting, Mr. Juengling seconded. Ms. Nix adjourned the meeting at 11:29 a.m.

DRAFT