



These typed minutes are a supplement to the official, recorded minutes on file with the CLRC secretary.

CLRC Chair, Nancy Nix called the meeting to order at 11:00 a.m on August 31, 2015.

Attendees:

Nancy Nix	Dan Acton	Bruce Henry	David Fehr
Michael McNamara	Tim Carlson	Kathy Dudley	Julie Joyce-Smith
Charles Young	Karen Gabbard	Kyle Fuchs	Don Dixon
Doug Adkins	Ed Lee	Denise Callahan	

Nancy Nix requested a motion to approve the minutes of June 29, 2015. Dave Fehr made a motion to approve the minutes as submitted. Dan Acton seconded. Motion passed.

Treasurer's Report

Mike McNamara provided the treasurer's report. Reconciliation statements were provided to everyone. Closing balance as of Friday was \$290,084.30. Cash flow is broken down by program year-to-date. Largest income being DTAC at \$121,826.45. Mike explained improvements that have been made to Treasurer's Report and supporting documentation.

Dan Acton asked about opening the discussion of increasing the 1% DTAC funding to possibly 2% since no negative feedback has been received. We are lower than most other counties on the percentage. Doug Adkins stated there is an advantage to running at the 1% for the short term and showing the successes and good progress and once those funds are exhausted, we may be able to justify the need for an increase.

Doug Adkins made a motion to approve the Treasurer's Report as submitted. Kathy Dudley seconded. Motion passed.

Director Report

New printed palm cards were handed out at the fair which gives a point of contact for the Land Bank and the Port Authority. Everyone should have received the copy of the article from the Journal News regarding the Land Bank.

- a. IRS Letter is still moving forward in the long process and notification is pending.
- b. Hanover Township will discuss their desire to join the land bank later in the meeting.
- c. Miami University study does have students interested in participating and will have more progress after September 15th. Costs should be very minimal.
- d. Hardest Hit Funds article from the newspaper, shows evidence the county will have enough to achieve the benchmark of properties and will continue to acquire properties probably until May or June of next year.
- e. Thriving Communities presented retaining the Vorhis Associates, as have many others in the state, to help identify potential funding opportunities for the future. The two cities agreed to split the \$2,500 amount for the county to participate.
- f. Mike McNamara requested Leadership Middletown Program 2015-'16 membership dues. One third of the membership to be paid from each of Land Bank, Port Authority and Department of Development in the amount of \$284. Dan Acton made a motion to approve the request for the Leadership Middletown Program participation. Doug Adkins second. Motion passed.



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- g. Mike McNamara states he and Nancy met with Margie Condit during a recent state land bank meeting reducing the costs on expedited and regular foreclosures. She will talk with Bill Coley's office to find out about legislation on this issue.

New Land Bank Participation

Bruce Henry presented desire for Hanover Township to enter into a Memorandum of Understanding with the Land Bank. Kathy Dudley made a motion to approve Hanover Township's participation in the Land Bank. Second by Dan Acton. Motion passed.

Habitat for Humanity

Ed Lee, President and CEO of Habitat for Humanity presentation discussed their programs of new construction and rehabs that may work with properties in the land bank which would like to turn properties now vacant into tax producing properties in our county. Discussed the new container house that was on display recently at the Kentucky State Fair and invited Butler County to attend the open house of the container home when it goes on display. Doug Adkins states the rehabs now being done by Habitat is good for the housing stock in Middletown as opposed to rehabs done a decade ago. Don Dixon states container housing would not be beneficial to housing stock here in Butler County. Hamilton enjoys a good working relationship with Habitat and more will be done in the Vine Street area per Kathy Dudley.

City of Hamilton

Kathy Dudley reports they are moving forward with their acquisition strategy and in the middle of demos which is now over 60. Continuing to taking properties that are outside the areas of Hardest Hit which are nuisance properties and will be clearing those titles. Asbestos surveys are ongoing. Anticipate getting revenues in. We are in per our agreement with the purchasing department that the land bank fronts the money to assure everyone will get paid.

City of Middletown

We are still at a number of 21 properties and still working on acquisition. Asbestos and historicals cleared and will demo in about a month or two.

Setting dates

Proposed dates of four quarterly meetings, annual meeting of January 11, 2016, April 11th, July 11th and October 10th.

New Business

The CLRC's next meeting will be held Thursday, October 29 at 11:00 a.m. in the Commissioners meeting room, 6th Floor.

Kathy Dudley moved to adjourn the meeting, Doug Adkins seconded. Ms. Nix adjourned the meeting at 11:42 a.m.