

**Butler County Land Reutilization Corporation**  
**July 23, 2012**

**These typed minutes are a supplement to the official, recorded minutes on file with the CLRC secretary.**

As the CLRC Chair, Nancy Nix called the meeting to order at 1:05 pm.

Attendees:

Nancy Nix	David Fehr (Furmon rep)	Kathy Dudley
Doug Adkins	Roger Gates	Hillary Stephenson
Michael McNamara	Mike Juengling	Colleen Taylor
Donna Colglazier	Rob Wile	Sean Pederson
Donald Dixon	Bud Scharf	Stacey Dietrich-Dudas
Charlie Young	Kim McManus	Ed Richter (Journal News)

Nancy Nix reviewed contents of the board packet. Approval of minutes from June 28, 2012 meeting to be approved at August 23, 2012 meeting.

Memorandum of Understanding (MOU) from the City of Hamilton was submitted for Board approval. Roger Gates provided a review of the City of Hamilton's MOU. Discussion ensued regarding having properties removed from the Forfeited Land Sale list, as indicated Article II, Section 3 of the Hamilton MOU. Doug Adkins moved to adopt and sign the Master Memorandum of Understanding between the Butler County Land Reutilization Corporation and the City of Hamilton. Don Dixon seconded. Motion passed.

Nancy Nix reviewed the history and status of the City of Hamilton request to remove 89 properties from the Forfeited Land Sale list and transferred to the CLRC. The City of Hamilton is pursuing a rider on current city insurance for the properties. 59 of the 89 properties will utilize the AG funds for demolition. Doug Adkins moved to accept the City of Hamilton's request for 89 properties, as defined in the proposal, subject to the City of Hamilton providing proof of liability insurance for the 89 parcels through either a separate policy or a rider before they are removed from the Auditor's sale, and to include the drafting of a letter from the CLRC for the removal of the 89 properties. Mike Juengling seconded. Motion passed.

Donna Colglazier gave an update on the AG application. Application has been approved. Rob Wile moved to authorize Nancy to sign the Moving Ohio Forward Demolition Program Agreement with the Attorney General's office. Doug Adkins seconded. Motion passed.

The CLRC bank account has been established. Checks have been received. No check from the Auditor's office has been received for the \$2,500 seed money. Insurance update to be given at the August 23, 2012 meeting. Discussion pursued regarding hiring outside legal counsel. Roger Gates indicated that engaging outside legal counsel would be more suitable, as the CLRC is a private non-profit corporation and outside the scope of the Prosecutor's office responsibilities. Both cities agreed hiring outside legal counsel would be best. Suggestion was given to utilize the Port Authority's legal counsel. The Port Authority has agreed to help manage the Land Bank, as needed.

The CLRC's next meeting will be held August 23<sup>rd</sup> at 11:00 am in the Commissioners meeting room.

Don Dixon moved to adjourn. Doug Adkins seconded. Without objection, meeting adjourned at 1:50 p.m.