

Butler County Land Reutilization Corporation
August 23, 2012

These typed minutes are a supplement to the official, recorded minutes on file with the CLRC secretary.

As the CLRC Chair, Nancy Nix called the meeting to order at 11:11 a.m.

Attendees:

Nancy Nix	Chuck Furmon	Jody Gunderson
Doug Adkins	David Fehr	Mike Campbell
Michael McNamara	Rob Wile	Lauren Pack (Journal News)
Donna Colglazier	Kathy Dudley	
Donald Dixon	Sean Pederson	

Nancy Nix reviewed contents of the board packet. Doug Adkins moved to approve the minutes from the June 28, 2012 and July 23, 2012 meetings. Rob Wile seconded. Motion passed.

Discussion ensued about the IPOA (Investment Property Owners Association) meeting which was held to discuss the purpose and intent of the CLRC. Dan Acton, from the IPOA, will serve as the representative for Commissioner Cindy Carpenter on the CLRC board. Nancy mentioned starting a website for the CLRC. The City of Hamilton is also putting together a website to provide information and receive public input of potential properties to be processed through the CLRC.

Kathy Dudley reported on and requested four properties to be placed in the landbank:

- 147 Chestnut
- 141 Chestnut
- 419 Chestnut
- 1381 Chestnut

All four properties have had no utilities for years and are vacant. Kathy confirmed that any and all properties requested to go through the landbank should get board approval of acceptance of such properties. Chuck Furmon moved to approve the City of Hamilton's request for the four properties. Doug Adkins seconded. Motion passed. Contracts are in place for title searches and environmental assessments of the previously approved 89 properties. BC Auditors office is still processing the transfer of the 89 properties to the CLRC. Estimated timeline is 30 days for property to get from the Auditor's office, pass through the landbank and to Hamilton.

The City of Middletown is in the preparatory stages, including getting RFPs out for title searches. The City of Middletown is getting two building inspectors certified as asbestos surveyors. Otherwise, ramping up for AG program. At this time, the City of Middletown has no intentions of taking title to property.

\$2,500 has been deposited from DTAC funds into the CLRC bank account. \$51 has been expended for checks.

Insurance costs and proposals are still being pursued. Encompassing insurance will range between \$2,000 - \$4,000. It is agreed that directors and officers coverage should be included in the insurance policy from the onset of obtaining insurance. Discussion ensued regarding who should pay for the insurance, with the suggestion of insurance cost be split between the cities that are benefitting from the landbank. Further discussion between Nancy, Rob, and Doug will take place regarding how insurance costs should be divided.

The Port Authority will submit a proposal for administering the landbank over the next couple weeks. Discussions are still ongoing regarding legal counsel.

The CLRC's next meeting will be held October 18, 2012 at 11:00 a.m. in the Commissioners meeting room.

Doug Adkins moved to adjourn. Without objection, meeting adjourned at 11:41 a.m.